

# Onboarding with ICD Portal

## PRODUCT SHEET

### MAP YOUR PATH TO EFFICIENCY IN FIVE EASY STEPS

ICD has onboarded over 500 organizations in more than 45 countries, helping treasury teams quickly seize the opportunities that await them in the money markets. Our dedicated onboarding team will get you up and running on ICD Portal in as little as one day from account approval, at no cost. Experience ICD's world-class service as we guide you through our frictionless process in five easy steps.

<p><b>1</b> CONSULTATION</p>	<p><b>We first discuss your investment needs</b></p> <p><b>Systems</b> – How are you managing your investments today?</p> <p><b>Settlement</b> – Which option best fits your organization's needs (Clearing, Direct or Custody)?</p> <p><b>Investment selection:</b></p> <ul style="list-style-type: none"> <li>• Do you have investment guidelines?</li> <li>• What are your investment preferences? (Prime, Government, Domestic, Offshore, Short Duration Bond Funds, Time Deposits, etc.)</li> <li>• What currencies are you interested in?</li> </ul>		
<p><b>2</b> FORM SUBMISSION</p>	<p><b>ICD helps you pre-fill paperwork</b></p> <table border="0"> <tr> <td data-bbox="454 1039 812 1186"> <p><b>Forms to complete:</b></p> <ul style="list-style-type: none"> <li>• ICD client agreements</li> <li>• ICD user documents</li> <li>• Settlement instructions</li> </ul> </td> <td data-bbox="812 1039 1487 1186"> <p><b>Channel-dependent documents:</b></p> <ul style="list-style-type: none"> <li>• Clearing: JPMorgan CCMA</li> <li>• Custody: Agreement between U.S. Bank, ICD and the Client</li> <li>• Direct: Fund application for each fund family</li> </ul> </td> </tr> </table>	<p><b>Forms to complete:</b></p> <ul style="list-style-type: none"> <li>• ICD client agreements</li> <li>• ICD user documents</li> <li>• Settlement instructions</li> </ul>	<p><b>Channel-dependent documents:</b></p> <ul style="list-style-type: none"> <li>• Clearing: JPMorgan CCMA</li> <li>• Custody: Agreement between U.S. Bank, ICD and the Client</li> <li>• Direct: Fund application for each fund family</li> </ul>
<p><b>Forms to complete:</b></p> <ul style="list-style-type: none"> <li>• ICD client agreements</li> <li>• ICD user documents</li> <li>• Settlement instructions</li> </ul>	<p><b>Channel-dependent documents:</b></p> <ul style="list-style-type: none"> <li>• Clearing: JPMorgan CCMA</li> <li>• Custody: Agreement between U.S. Bank, ICD and the Client</li> <li>• Direct: Fund application for each fund family</li> </ul>		
<p><b>3</b> APPLICATION REVIEW</p>	<p><b>We review your documentation and submit to counterparties</b></p> <ul style="list-style-type: none"> <li>• The ICD team reviews the documentation and sends to the appropriate counterparties</li> <li>• ICD informs you of any necessary counterparty revisions or requirements</li> </ul>		
<p><b>4</b> AGREEMENT APPROVAL</p>	<p><b>Account is set-up</b></p> <p><b>Once approved, typical account set-up timing:</b> (Timelines based on historical averages)</p> <ul style="list-style-type: none"> <li>• <b>Clearing:</b> 1-2 business days</li> <li>• <b>Custody:</b> 5-7 business days</li> <li>• <b>Direct:</b> 4-7 business days depending on fund family</li> </ul>		
<p><b>5</b> GO LIVE!</p>	<p><b>Portal users are created</b></p> <p>Within one business day of account approval, ICD emails a new account notice. Users can then create their own password and authenticate their computers.</p> <p><b>You are ready to use ICD Portal –welcome on board!</b></p>		

“Thank you ICD team so much for all the help getting through the documentation and account opening process.”

**ANDREA NELSON**  
Summit Utilities

US 800 611 4423 | UK/EU +44 (0) 207 968 4774 | [e info@icdportal.com](mailto:info@icdportal.com) | [w icdportal.com](http://www.icdportal.com)

Copyright ©2024 Tradeweb Markets LLC. All rights reserved. The information contained herein: (1) is proprietary; (2) may not be copied or redistributed without written permission; and (3) is not offered as investment, tax or legal advice or an offer to buy or sell securities. Readers of this document should contact their attorney to obtain legal advice as to the subject matter herein. This document may contain links to third-party websites. Such links are only for the convenience of the reader of this document and Tradeweb Markets LLC and its affiliates (including Institutional Cash Distributors, LLC) does not recommend or endorse the contents of the third-party sites.

INSTITUTIONAL CASH DISTRIBUTORS, LLC • 16475 BORDEAUX DRIVE, RENO, NV 89511 • MEMBER FINRA/SIPC | INSTITUTIONAL CASH DISTRIBUTORS LTD. • 1 FORE STREET AVENUE, LONDON, EC2Y 9DT • AUTHORISED AND REGULATED BY THE FINANCIAL CONDUCT AUTHORITY REGISTERED IN ENGLAND: NO. 07205226 | ICD EUROPA – EMPRESA DE INVESTIMENTO, S.A. • PRAÇA MARQUÊS DE POMBAL 14, LISBON 1250-162 • MEMBER CMVM